



BRISTOL BAY

HOUSING AUTHORITY

Job Description: Laborer II

Position Classification

Non-Exempt, Full-Time Temporary

Position Location

Bristol Bay Housing Authority (BBHA) Dillingham

Organizational Relationship

- Reports directly to the Maintenance Foreman.

Position Overview

The Laborer II performs a variety of intermediate manual labor tasks to support construction, rehabilitation and maintenance projects within BBHA. This position requires more experience than the Laborer I position and involves a greater level of responsibility, technical skills, and the ability to handle specific tasks in maintaining residential properties and grounds. Responsible for working closely with the skilled tradesmen in a safe and efficient environment.

Key Responsibilities

- **General Labor:**
 - Perform thorough cleaning of units during construction and renovation and once work is complete prior to occupancy.
 - Load and unload materials and tools.
 - Ability to operate basic heavy equipment such as a skid steer, brush cutter, chain saws, etc.
 - Ability to operate a variety of hand tools and machinery safely.
 - Install fixtures, faucets, and other minor repairs and installations.
 - Unclogging drains.



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- Assist in hanging drywall and installing flooring with skilled craftsmen.
- Help set up and take down scaffolding and other temporary structures.
- Prep work areas such as;
 - Removal of flooring, cabinets, cove base.
 - Patching walls and taping in preparation for painting.
 - Painting primer or kilz.
- Maintain public areas, walkways, and landscaped areas such as;
 - Snow removal and spreading ice melt or gravel.
 - Cutting back brush around buildings, homes, driveways, and walkways.
 - Picking up and proper disposal of trash, debris, and hazards.
- Assist with preparing units for new residents.
- Assist carpenters, maintenance technicians and other team members with daily duties on the work site.
- Work closely with Laborer I to assist in on-the-job development and team collaboration.
- Participate in safety meetings and contribute to a culture of continuous improvement within the maintenance and construction department.
- Help maintain inventory of tools, equipment, and supplies, ensuring necessary materials are available for construction tasks.
- **Safety:**
 - Adhere to all safety protocols.
 - Utilize safety equipment such as PPE, and safety harness.
 - Maintain a clean and organized work environment in compliance with relevant regulations.
 - Safely handle and dispose of hazardous materials in accordance with State and Federal guidelines.



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Qualifications

- **Education:** High School Diploma or GED or equivalent experience.
- **Experience:** Depending on individual skillset. 1-3 years of laborer experience in maintenance or construction preferred.

Skills, Knowledge, and Abilities

- Proficient in the use and safe operation of hand tools.
- Strong communication and time management skills.
- Ability to understand and implement technical instruction.
- Understanding and committed to a safe working environment.
- Ability to take directions and work hard.
- Ability to work positively in a team setting.
- **Personal Attributes:**
 - Committed to addressing the unique housing needs of the Tribal community.
 - Dependable and self-motivated.
 - Willingness to learn.
 - Positive attitude.

Physical Requirements

- Ability to physically walk, climb, and travel to construction sites, including in remote communities.
- Ability to work in various weather conditions.
- Required to use hands repetitively to operate construction tools and other equipment is required.



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- Regularly required to lift up to 75 pounds.
- Ability to work at heights safely.

Working Conditions

- This position is performed at a variety of construction sites both indoors and outdoors.
- This position involves exposure to chemicals, noise, dust, and other construction-related hazards.
- This position may require travel to various tribal communities.
 - Must be able and willing to travel in small, unpressurized aircraft to travel to construction or other work sites within Bristol Bay villages.

Application Process

Interested candidates should submit their resume and a cover letter detailing their qualifications and experience as related to the Laborer II role.

This job description outlines the essential functions and expectations for the Laborer II position, focusing on effective planning, direction, and coordination of all development activities and ensuring project maintenance requirements are met.

Indian Preference in Hiring under PL 93-639